

AMPLEFORTH PARISH COUNCIL

MINUTES OF A MEETING HELD IN AMPLEFORTH VILLAGE HALL

ON WEDNESDAY 6 FEBRUARY 2025 AT 7.15PM

PRESENT: Councillors: Cllrs Nichola Nichols (Chairman), Antony Straszewski (Deputy Chairman), Emily Slingsby, Kate Beck & Ed Carter

ALSO PRESENT: Nigel Knapton (Locum Clerk) & 4 members of the public.

25/15 APOLOGIES

There were apologies from North Yorkshire Councillor Mason. There were no declarations of interests.

25/16 MINUTES OF THE MEETING HELD ON 2 JANUARY 2025

Minutes had been previously circulated, and these were signed by the Chairman as a correct record.

25/17 PUBLIC OPEN FORUM

Items discussed were hedge cutting and the North Yorkshire Council local plan and bus services.

25/18 NORTH YORKSHIRE COUNCILLOR REPORT

Cllr Mason had sent a written report covering locality budgets, hedgerow issues, call for sites for the local plan and the landscape management plan meeting.

25/19 CLERK'S REPORT

- a. Nigel Knapton had been appointed as the locum clerk.
- b. The Ampleforth Millennium Green Trust annual return had been submitted.
- c. The link to the North Yorkshire Council local plan call for sites data has been circulated.
- d. The s106 monies held for a pedestrian crossing and bus shelter were not to be used as they would not meet the costs of either project.
- e. North Yorkshire Council were still awaiting a response from the Environment Agency regarding the cemetery extension reserved matters.

25/20 INTERNET DOMAIN

It was agreed to order a .gov.uk domain name and six email accounts from the current website provider Vision ICT.

Approved Chairman

25/21 REVIEWED DOCUMENTS FOR AGREEMENT

With minor amendments the following documents were agreed:

- a. Privacy Policy
- b. Accessibility Policy
- c. Grants/Donations Policy
- d. Grants/Donations application form
- e. Staffing Committee terms of reference

The appropriate documents would be uploaded to the website.

25/22 COUNCIL RECORDS & COMMUNICATION

- a. It was agreed that the Council records would be stored in a secure cabinet in the village hall. The Clerk would arrange to collect the records from the storage unit and cancel the storage agreement.
- b. It was agreed that the postal address of the Council be changed to the Village Hall address and the PO Box arrangement be cancelled. It was also agreed to cancel printed bank statements.

25/23 PLANNING APPLICATIONS CONSIDERED

- a. ZE25/00011/HOUSE – Erection of two storey extension to the front elevation and a single storey extension to the rear elevation at Station House, Thorpe Lane for Lucy Toolan – No objections.
- b. ZE25/00086/HOUSE – Erection of car port to side elevation (Retrospective) at 11 Birdforth Way, Ampleforth for Mr Anthony Lepecha – No comment.

25/24 PLANNING DECISIONS AND APPEALS

- a. Appeal - ZE24/00012/FUL Change of use and alteration of greenhouse and land to form 2 two bedroom holiday cottages with associated access and parking at Land East of Forge Mill for Mr John Seeger.

25/25 FINANCIAL, AUDIT & GOVERNANCE

- a. The following payments were agreed:

		<u>£</u>
Visions ICT	SSL Certificate	150.00
Ampleforth Village Hall	Rent of room	275.00
YLCA	Webinar	26.30
MAH Garden Maintenance Ltd	Grass cutting	1,200.00
Cllr Straszewski	Postage of USB stick	5.20
Cllr Straszewski	Total AV antivirus	19.00
Gerald Thompson	Removal of branches	40.00
Stewart Forbes Electrical	Defibrillator installation	153.36

- b. There were no further invoices for payment.
- c. There was no income received in the period.
- d. It was agreed that a bank account with the Co-op Bank be opened for the Millennium Trust.
- e. It was agreed to add Nigel Knapton to the HSBC mandate.

Approved Chairman

25/26 VILLAGE MAINTENANCE

- a. The hedgerow between Station Row and St Benedicts Close was overgrowing the footway. The Clerk would report to Yorkshire Housing.
- b. It was agreed to ask Gerald Thompson to take down and remove the shed in the cemetery.

25/27 PARISH COUNCILLORS' REPORTS

- a. Cllrs Nichols & Slingsby had attended the Local Forum meeting. Deborah Flowers from NYC Highways had given a presentation, and other matters discussed were EV charging, dark skies, neighbourhood plans and local disaster plans. The next meeting would be on Wednesday 25 June in Ampleforth.]
- b. Cllr Straszewski had met online with the Deputy Mayor Jo Coles and raised issues of speeding, 20mph school zone and fixed speed cameras.
- c. Cllr Carter had attended the Howardian Hills Natural Landscape workshop. They were producing a 5-year management plan with Defra. The workshop discussed housing, transport, broadband and roads.

25/28 CORRESPONDENCE

There was no further correspondence requiring decision.

25/29 DATE OF NEXT MEETING

The next full council meeting will be held on Wednesday 6 March 2025 at 7.15pm

25/30 RESOLUTION

To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at item 25/31 being prejudicial to the public interest.

25/31 TO CONSIDER ACTIONS DURING EMPLOYEE'S ABSENCE

Due to the confidential nature of the discussion a separate confidential meeting minute was recorded.

The meeting closed at 9.26pm.