

**Minutes of the extraordinary meeting of Ampleforth Parish Council
Held in the Village Hall on Thursday 2nd January 2025 at 7.15pm**

Present Councillors Straszewski (Deputy Chairman), Slingsby, Beck & Carter

Also Present One member of the public, to end of item 12.

1. Apologies

Councillor Nicholls.

2. Code of Conduct and the Ethical Framework

None.

3. Minutes

The council resolved that the minutes of the meeting held on Thursday 5th December 2024 were agreed without amendment and signed by the deputy chairman.

Minutes of Section 13. of the previous meeting were reviewed and agreed by the council and signed by the chairman under Section 13 of this meeting.

4. Public Participation

No items raised.

5. To receive report from County Councillor

None.

6. Exchange of information

Documents Circulated

- White Rose Bulletin. - Noted
- YLCA – Biodiversity Webinar - Noted
- YLCA – Weekly News & Notifications – Various - Noted
- YLCA – Parkinson Partnership Training - Noted
- Community First – Rural News - Noted
- Hedges Direct – Boost Biodiversity with Wildlife Friendly Hedges – Noted
- White Rose Bulletin. - Noted
- YLCA – Training and Discussion Forums Bulletin - Noted
- NYC – Cost of living campaign - Noted
- YLCA – Planning seminar – Noted

Correspondence:-

No additional correspondence received.

7. To Review the following Policies (at next meeting)

Web site, privacy and accessibility. Cllr Straszewski.

Cemetery Gravestones Policy. Cllr Nicholls/ Straszewski.

8. Planning

- a. No new applications received.
- b. The following results of applications decided; None
- c. Any other planning matters; None noted.

9. Finance, Audit and Governance

9.1 The following invoices were submitted for payment and agreed for payment:-

L Pink	Clerk's salary	At agreed rate
Bench Invoice	G Thompson	£220
Ampleforth PC Laptop	John Lewis (via Cllr Straszewski)	£349

9.2 To authorise cheque payments as listed; None.

9.3 The following invoices were received after the production of the agenda and after discussion were agreed for payment; None

9.4 Any other urgent request submitted to the meeting; None.

10. Matter's Arising

- New administration laptop purchased. OneDrive available for admin storage.
- .gov.uk domain to be progressed. Cllr Straszewski.
- Millenium Trust annual return. This is due by the end of January 2025. Require My Charity Commission Account log in details. Cllr Slingsby to ask Clerk.
- Millenium Trust Bank Account – agreed to progress as soon as possible, Cllr Nicholls and Straszewski deferred to future meeting.
- Installation of defibrillator complete and location registered.
- Dog fouling posters placed in St. Ben's Close and Birdforth Way snicket.
- Appointment of Locum Clerk approved.
- 2025 precept submitted.

11. Exceptional Items

- "Role of Clerk/RFO for councillors" training webinar – Cllr Straszewski to attend online meeting. Cost of £26.30 approved.
- It was agreed Cllr Carter would attend the HHNL workshop on 'Shaping the Future of the Howardian Hills National Landscape: Planning, Development and the Built Environment 28th January 2025 12:00-16:00 at Slingsby Village Hall, Church Lane, Slingsby, York YO62 4AD.
- Attendance at Biodiversity: Practical measures to help enhance wildlife and address new Biodiversity Legislation for local councils - Mike Deegan Consultancy, on 4th March 2025 06:30 PM (zoom session) to be confirmed at the next meeting.
- EVCPA (Chair Peter Nottage) meeting Husthwaite, 15th January 2025. Cllr Slingsby & Beck to confirm attendance.

12. Meeting Reports

Nothing noted.

At this point members of the council resolved to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at item 13 being prejudicial to the public interest.

13. To consider actions during employee's absence.

Due to the confidential nature of the discussion a separate confidential meeting minute was recorded.

14. Date of Next Meeting

The date of the next meeting was fixed as Thursday 6th February 2025 @ 7.15pm in Ampleforth Village Hall.

Meeting Closed – 20.30

Action List:-

- Section 106 funds (£5,000 from Field View Close development) available for provision of pedestrian crossing and bus shelter on Station Road. Cllr Nicholls to request clarification, what the money can and cannot be spent on and any limitations on the exact location of the items. It was also unclear what exactly is meant by a 'pedestrian' crossing (action carried forward).
- Cemetery Gravestones Policy to be completed. Cllr Nicholls/ Straszewski.
(Check with Cllr Nicholls response to cemetery gravestone query).
- Cllr Nicholls to contact NYC planning dept. re. cemetery extension (carried forward)
- Millenium Trust Bank Account – agreed to progress as soon as possible, Cllr Nicholls and Straszewski deferred to future meeting (10d.)
- Cllr Straszewski to publish all adopted policies on web site.
- Cllr Straszewski to progress .gov.uk domain registration (10b.)
- Cllr Straszewski to attend webinar training 8th January (11a.)
- Cllr Carter would attend the HHNL workshop on 'Shaping the Future of the Howardian Hills National Landscape: Planning, Development and the Built Environment 28th January 2025 at Slingsby Village Hall. RSVP 13th January (11b.)
- EVCPA meeting Husthwaite, 15th January 2025. Cllr Slingsby & Beck to confirm attendance.
- To consider attendance at Biodiversity webinar (11d.)