

# AMPLEFORTH PARISH COUNCIL

## NOTICE OF MEETING

Dear Councillors

You are hereby summoned to a meeting of Ampleforth Parish Council to be held at 7.15pm on Thursday 6 February 2025 at Ampleforth Village Hall.

**1. Apologies**

To receive and note apologies for absence and consider reasons given for non-attendance

**2. Code of Conduct and the Ethical Framework**

To receive any declarations under the code of conduct

**3. Minutes**

To agree and sign the minutes of the meetings held on Thursday 2nd January 2025

**4. Public Participation**

An opportunity for members of the public to comment on agenda items, issues within the Parish and/or suggest future items. Standing orders will be suspended

**5. To receive report from the North Yorkshire Councillor**

To receive reports (if available) from the North Yorkshire Councillor

**6. Clerk's Report**

- a. Appointment of locum Clerk
- b. Ampleforth Millennium Green Trust annual return
- c. North Yorkshire Council Local Plan call for sites
- d. Update on s106 monies for pedestrian crossing and bus shelter
- e. Cemetery extension – reserved matters discharge

**7. Internet Domain**

To agree the purchase of a .gov.uk domain and associated email accounts

**8. Reviewed documents for agreement**

- a. Privacy Policy
- b. Accessibility Policy
- c. Grants/Donations Policy
- d. Grants/Donations application form
- e. Staffing Committee terms of reference

**9. Council records & communication**

- a. To agree the secure storage of the Council records in the village hall.
- b. To agree the Council postal address be changed to the village hall

**10. Planning applications for consideration**

- a. ZE25/00011/HOUSE – Erection of two storey extension to the front elevation and a single storey extension to the rear elevation at Station House, Thorpe Lane for Lucy Toolan

**11. Planning decisions and appeals**

- a. **Appeal** - ZE24/00012/FUL Change of use and alteration of greenhouse and land to form 2no n2 bedroom holiday cottages with associated access and parking at Land East of Forge Mill for Mr John Seeger.



Nigel A Knpton (Locum Clerk to the Parish Council) By Order of the Council on 30 January 2025

**12. Finance, Audit and Governance**

a. To authorise payments of invoices as listed below:-

		<u>£</u>
Visions ICT	SSL Certificate	150.00
Ampleforth Village Hall	Rent of room	275.00
YLCA	Webinar	26.30
MAH Garden Maintenance Ltd	Grass cutting	1,200.00
Cllr Straszewski	Postage of USB stick	5.20
Cllr Straszewski	Total AV antivirus	19.00
Gerald Thompson	Removal of branches	40.00
Stewart Forbes Electrical	Defibrillator installation	153.36

- b. To discuss approval of any invoices received after publication of the agenda.
- c. To note any income received.
- d. To agree the choice of Millennium Trust bank account

**13. Village Maintenance**

Problems with roads, footpaths, streetlights etc. Complaints need to be passed to the clerk by members supported with photographs if possible

**14. Councillors' Reports**

- a. Local Forum meeting
- b. Deputy Mayor speeding meeting
- c. Howardian Hills National Landscape meeting

**15. Correspondence**

No further correspondence received needing decision.

**16. Date for Next Meeting**

To agree the date of the next meeting date as Thursday 6 March 2025 at 7.15pm in Ampleforth Village Hall

**To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at item 17 being prejudicial to the public interest.**

17. To consider actions required during clerk's absence.



Nigel A Knapton (Locum Clerk to the Parish Council) By Order of the Council on 30 January 2025