

AMPLEFORTH PARISH COUNCIL

GRANTS & DONATIONS POLICY

Approved: 6th February 2025 Due for review: February 2028

Ampleforth Parish Council provides small grants and donations to organisations whose services are allocated primarily for the benefit of Ampleforth Parish residents. Grants are made under Section 137 of the Local Government Act 1972. The amount available in any one year is limited and based on an amount set by government per electorate.

Grants & donations cannot be made to support persons outside of the UK.

Grant Application Process

1. Applicants will be required to complete an application form, available from the Parish Council website. All questions on the application form should be fully answered and additional appropriate information, which might support an application, should be provided.
2. In addition to the application form, organisations may be asked to provide a copy of their written constitution or details of their aims and purpose. Financial accounts or copies of bank statements may also be requested.
3. Grant applications are encouraged at any time but will be considered within a budget decided in the previous year.
4. The Council will make the decision on which grants to award at a meeting of the full Parish Council. All applicants will be contacted following the Council's decision.

Conditions of Funding

1. The organisation must be either non-profit or charitable. Applications will not be considered from private organisations operated as a business to make a profit or surplus.
2. Grants will not be made to individuals.
3. Grants will not be made retrospectively.
4. Applications will not normally be considered from national organisations or local groups with access to funds from national 'umbrella' or 'parent' organisations, unless funds are not available from their national bodies, or the funds available are inadequate for a specified project.
5. An organisation will normally be expected to have a bank account in its own name
6. The administration of and accounting for any grant shall be the responsibility of the recipient. All awards must be properly accounted for, and evidence of expenditure should be supplied to the Council if requested.

7. Only one application for a grant will be considered from each organisation in any one financial year. The Council's financial year runs from 1st April to 31st March. Any monies unused at the end of a year should be returned to the council.
 8. Ongoing commitments to award grants or subsidies in future years will not be made. A fresh application will be required each year.
 9. Each application will be assessed on its own merits.
 10. The Council may make the award of any grant or subsidy subject to such additional conditions and requirements as it considers appropriate. The Council reserves the right to refuse any grant application which it considers to be inappropriate or against the objectives of the Council.
 11. Any grant must only be used for the purpose for which it was awarded unless the written approval of the Council has been obtained for a change in use of the grant monies, and that any unspent portion of the grant must be returned to the Council by the end of the funding period agreed.
 12. The Council may make the award of any grant or subsidy as it considers appropriate in the event of any unforeseen urgent event.
 13. Nothing contained herein shall prevent the Council from exercising, at any time, its existing duty or power in respect of providing financial assistance or grants to local or national organisations under the provisions of the Local Government Act 1972, Section 137.
-